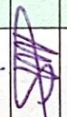


INFECTION CONTROL RISK ASSESSMENT		Risk Assessment Reference:	COVID-19
Premises Name:	The Brown Cow	Risk Assessed by:	J and M Hogg
Address / Location:	Ireland Bridge, Bingley, BD16 2QX	Approved by:	
Type of premises	Public House	Assessment Date:	1/7
Building capacity:	68 seated.	Date due for Review:	8/7

General Hazard Statement -						
The overall Hazard is exposure to Covid-19 disease due to fast spreading of the infection in the current pandemic causing respiratory illness. Impact of Covid-19 infection is likely to be low unless the person is in a high risk group, has an underlying health condition, or their immune system is otherwise compromised in which case the impact could be very serious up to and including death. Persons may become infected with Covid-19 Disease through exposure from work activities bringing them close enough to a source of infection for them to contract the disease. Please note – reference within the Control Measures to "staff" should also be taken to apply to "employees".						
Specific Hazards	Who is at risk	Control Measures in place	Risk L/M/H	Action required	By whom	Done date
Returning to a workplace after a period of closure or reduced activity where covid-19 may have been present.	Employees Customers Third parties	<ul style="list-style-type: none"> • Site preparation has been carried out. • This includes – <ul style="list-style-type: none"> • Cleaning with a virus killing sanitiser. ✓ • Essential H&S checks and inspections for the; Heating system, electrical supply and systems; water systems; legionella; other mechanical systems. ✓ • Essential checks of our fire detection and alarm system. ✓ • A plentiful supply of soap, hot water and virus killing sanitiser has been arranged. ✓ 	L	None	MH	1/7
Staff lack of awareness of need to self-distance and the general control actions required from them whilst at work.	Employees Customers Third parties	<ul style="list-style-type: none"> • Staff are required to complete COVID-19 online training course before return to work. ✓ • Signage is displayed reminding staff of good hand washing technique. ✓ 	L	None	MH	1/7

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Specific Hazards	Who is at risk	Control Measures in place	Risk L/M/H	Action required	By whom	Done date
Difficulty maintaining self-distancing (2 metres) because of limitations in workplace layout or the task in hand	Employees Customers Third parties	<ul style="list-style-type: none"> • Face to face working is avoided where practical. ✓ • The number of staff involved is minimised as far as is reasonably practical. ✓ • Where possible walkways, corridors, stair ways, common areas will have 'one-way' pedestrian system with clear signage. ✓ • Floors will have markings to set out where staff and customers should travel or wait till onward travel is possible. ✓ • Ventilation of the work area will be maximised keeping doors and windows open when possible. ✓ 	<p>L</p> <p>-</p> <p>-</p>	<p>Front Door Exit / Rear Entrance</p>	<p>All</p> <p>MH/B</p> <p>MH</p> <p>All</p>	<p>Ongoing</p> <p>"</p> <p>2/7</p> <p>Ongoing</p>
Exposure to Covid-19 during delivery of first aid or when responding to accidents in the workplace when the 2m rule cannot be met.	Employees	<ul style="list-style-type: none"> • First aider training includes measures on how to avoid contact with existing infections such as HIV and Hepatitis. ✓ • First aiders will apply diligent hygiene measures including handwashing before and after, use of hand and face PPE. ✓ • Injured party to wear face PPE during treatment. ✓ 	<p>-</p> <p>-</p> <p>-</p>	<p>MH Trained</p> <p>Face masks, Gloves & mouth shield</p> <p>Sanitizers etc</p>	<p>MH</p>	<p>Sept 18</p>
Contact with surfaces carrying Covid-19	Employees Third parties Customers	<ul style="list-style-type: none"> • Common touchpoints, e.g. - doors, buttons, handles, equipment, etc are subject to increased cleaning with virus killing sanitiser (min 70% alcohol content). ✓ • Non-fire doors will be kept open where feasible. ✓ 	<p>M</p> <p>-</p> <p>-</p>	<p>Strict Regular Cleaning & Sanitising Regimes.</p> <p>Reducing Door Contact</p>	<p>All</p> <p>"</p>	<p>1/7</p>
Contact with Covid-19 when moving and handling goods, supplies, materials	Employees Staff Third parties	<ul style="list-style-type: none"> • Items that have been handled by a person who is later believed to have contracted COVID 19 will be thoroughly cleaned with virus killing sanitiser, preferably after being left for 72 hours. ✓ • PPE is provided to minimise handling contact with items. ✓ • Signage is displayed to remind staff of good practice. ✓ 	<p>-</p> <p>-</p> <p>-</p>	<p>Sanitiser available for Delivery Staff.</p>		

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Specific Hazards	Who is at risk	Control Measures in place	Risk L/M/H	Action required	By whom	Done date
Contact with Covid-19 when using shared equipment e.g. office equipment, telephones, cash machines, card readers	Employees	<ul style="list-style-type: none"> Staff should wash their hands before and after using any equipment. ✓ Enhanced cleaning regimes with virus killing sanitiser are in place. ✓ Individual 'Press-pens' are provided for use on communal touchscreen-controlled equipment. ✓ Touchscreens are subject to enhanced cleaning with virus killing sanitiser after every use. ✓ Where practicable, work equipment will be assigned to individual persons. ✓ Where equipment is shared, then the area and equipment will be thoroughly cleaned between shift changes. ✓ 	- L -	Sanitiser - Pens to make available	All	
Contact with Covid-19 when using facilities such as toilets, etc	Employees Third parties Customers	<ul style="list-style-type: none"> Such areas will receive enhanced cleaning using virus killing sanitiser. ✓ Handwashing/ hand sanitising before and handwashing after using the facilities. ✓ Signage in place to advise customers and staff to maintain social distancing. ✓ Paper towels are provided for hand drying. ✓ Break times will be staggered as far as reasonably possible. ✓ Use of a safe outside area for breaks is encouraged. ✓ Staff are to stay on site during breaks and not visit shops etc. ✓ 	- - -	Regular Cleaning Regime As Per Normal		

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Specific Hazards	Who is at risk	Control Measures in place	Risk L/M/H	Action required	By whom	Done date
Exposure to Covid-19 due to the poor personal hygiene of others in the workplace	Employees	<ul style="list-style-type: none"> Strict adherence to our Food Hygiene HACCP system will be maintained. ✓ All Staff must comply with our Covid-19 infection control measures. ✓ Supervisors will be extra vigilant to ensure correct standards and practices are met. ✓ Disciplinary action will be taken against Staff who flout or ignore our Covid-19 control measures. ✓ 				
Exposure to Covid-19 due to lack of supplies of PPE.	Employees	<ul style="list-style-type: none"> Managers to ensure PPE stock levels are maintained on a daily basis. ✓ The work being undertaken should be re-assessed and where alternative methods as outlined above cannot be used to reduce the risk of infection, work should be suspended until PPE supplies become available. ✓ 				
Exposure to Covid-19 due to poorly fitting PPE	Employees	<ul style="list-style-type: none"> Staff receive training in how to fit PPE. ✓ Staff are advised they should be clean shaven when wearing PPE face masks. ✓ 				
Home to work travel. Exposure to Covid-19 due to travelling in to work on public transport.	Employees	<ul style="list-style-type: none"> Staff need to be vigilant and apply strict 2m social distancing, or 1m+ when 2m not possible. ✓ Travel on public transport should be avoided if possible, off peak travel being preferred. ✓ Handwashing facilities or virus killing sanitiser has been provided at entry and exit points. ✓ Where possible start and finish times have been staggered to avoid bunching at points of site or building entry. ✓ 				
Staff attend work having developed Covid-19 symptoms and become infectious away from work.	Employees	<ul style="list-style-type: none"> Anyone who experiences symptoms (as publicised by Public Health England) should not attend work but self-isolate in accordance with PHE requirements. ✓ 				

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Specific Hazards	Who is at risk	Control Measures in place	Risk L/M/H	Action required	By whom	Done date
Exposure to Covid-19 when worker reports a member of their household shows symptoms or has tested positive.	Employees	Due to the nature of our trade, homeworking is not possible, so such staff should follow the self-isolation advice from PHE. ✓				
Exposure to Covid-19 through contact with staff falling ill with the Covid-19 at work	Employees	<p>Staff experiencing the onset of Covid-19 symptoms must –</p> <ul style="list-style-type: none"> • Ensure their manager or supervisor is informed. ✓ • Return home immediately. ✓ • Avoid touching anything. ✓ • Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough, and sneeze into the crook of their elbow. ✓ • They must then follow the PHE guidance on self-isolation and not return to work until their period of self-isolation has been completed. ✓ • Thorough cleaning with a virus killing sanitiser will be undertaken including access routes and touch surfaces to the affected person may have come into contact with. Government Guidance will be followed. ✓ <p>https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</p>				

INFECTION CONTROL RISK ASSESSMENT

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Specific Hazards	Who is at risk	Control Measures in place	Risk L/M/H	Action required	By whom	Done date
Development of mental health problems associated with risk of infection	Employees	<ul style="list-style-type: none"> Staff will be referred to 'Occupational Health' where required ✓ Management will offer whatever support and guidance they can to help ✓ Information from support organisations such as 'Mind' will be made available to any worker experiencing difficulties. ✓ https://www.mind.org.uk/coronavirus-we-are-here-for-you/ 				
Contact with customers who may be infected and vice versa	Staff Customers	<ul style="list-style-type: none"> Social distancing rules will be strictly observed ✓ Cashless payment with card readers. <i>When Possible/Encouraged</i> Installation of screening between customers and staff where required ✓ Handwashing/sanitising facilities readily available for regular staff and customer use. ✓ PPE readily available ✓ Hand sanitiser available for handling drinking vessels/used cutlery crockery returns. ✓ Enhanced (more handwashing points) ✓ Establish maximum capacity ✓ Storage for staff clothes etc ✓ Provision of changing facilities ensuring social distancing. ✓ Provision of laundry facilities on site. ✓ Limit kitchen occupancy to a minimum. ✓ Minimise access to walk-in fridges etc. ✓ Minimise contact at hand-over points (kitchen to front of house) ✓ Reminders about social distancing ✓ Customer signs reinforcing key messages ✓ Additional waste disposal Paper towels to replace blowers ✓ Cleaning procedures for receipt of deliveries Fixed work teams i.e. staff groups. ✓ PPE disposal clearly identified i.e specific bin with lid Identify pinch points and consider controls to separate personnel ✓ Hand sanitiser facilities is available for delivery personnel. ✓ 		<p><i>Contactless Encouraged.</i></p> <p><i>Staff Room Available</i></p> <p><i>2 Laundry Fac. kitchen & Hall</i></p> <p><i>Designated Staff member Entry & Exit & Hygiene.</i></p> <p><i>Signage</i></p> <p><i>Fuses Removed.</i></p> <p><i>Social D. Rules & Handwash Apply</i></p> <p><i>PC Screens.</i></p>		

Summary of Actions Required

Hazard	Action Required	Priority	Action By	Comment	Target Date	Comp Date	Signed
	Compare Sanitizer Status (Delivery Area) (Upstairs)	A	MH	2 mins 30s	2/17		
	Review of all Systems after 1 week to Ensure fulfillment or failure	B	MH/AB		8/17		

Priority Ratings: Timescale to complete: A = immediately; B = within 1 week; C = within 1 month; D = within 3 months; E = over 3 months

This draft document is intended as a guide and may require amendment to fit the individual circumstances of each case. You are recommended to take advice from us if you intend to use it as is, or with changes.